

**West Coast Community Trust**  
**Financial Statements**  
**for the Year Ended 31 March 2010**

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### Chairperson's Report

On behalf of the Trustees I am pleased to present the Annual Report for the West Coast Community Trust and my first as Chairman for the year ending 31 March 2010.

Grants approved during the year totalled \$70,875 and 62 community organisations benefited from these grants. This year represents the 22nd anniversary of the formation of the trust and it is particularly satisfying to note that the total donations to the Westland, Grey and Buller communities over the 22 year period equal \$2,533,387.00.

Trustees are mindful of the effort a large number of volunteers give to their communities through the organisations that we fund. We are pleased to be able to assist these organisations in an effort to help others make a difference to our communities.

Investment returns for the year were a pleasing \$542,497 giving us a capital base of \$5,405,052. The Trustees constantly strive to protect and grow the funds capital while also generating sufficient income each year to enable grants to be made. We work closely with our fund manager AMP Capital Investors (New Zealand) Ltd, as well as our investment in bonds. The Trust calculates that an amount of \$1,784,227 is required to be retained to stabilise the original \$3m fund from inflation. Our current retained earnings of \$2,405,052 leaves \$620,825 as the growth of the trust in real terms.

In September our Chairman, Peter Kerridge stepped down as chairman and I wish to place on record our sincere thanks to Peter for his efforts over his two terms. Mark Lockington was elected as Deputy Chairperson and we welcomed Mary Molloy as a new trustee at the same time. The West Coast Community Trust is governed by 9 Trustees who are appointed by the Minister of Finance on the basis of their contribution and understanding of their communities.

The trust continues to work with the other 11 Community Trust's and after an 18 month process is expecting a new IT on-line application system will be available in late October 2010. This will enable organisations to apply on-line via a new website for the trust. Paper based applications will continue to be accepted.

I also want to acknowledge the leadership and support provided by our secretary, Angela Keenan.



D Straker  
Chairperson

*'Helping West Coast Communities Make A Positive Difference'*



# Wilding Smith & Co.

Chartered Accountants

## THE WEST COAST COMMUNITY TRUST

### Audit Report

To the Readers of the financial report of the West Coast Community Trust:

We have audited the financial report of the Trust on pages 4 to 13. The financial report provides information about the past financial performance of the West Coast Community Trust and its financial position as at 31 March 2010. This information is stated in accordance with the accounting policies set out in the financial report.

### Trustees' Responsibilities

The Trustees are responsible for the preparation of a financial report which gives a true and fair view of the financial position of the West Coast Community Trust as at 31 March 2010 and the results of operations for the year ended on that date.

### Auditor's Responsibilities

It is our responsibility to express an independent opinion on the financial report presented by the Trustees and report our opinion to you.

### Basis of Opinion

An audit includes examining, on a test basis, evidence relevant to the amounts and disclosures in the financial report. It also includes assessing:

- the significant estimates and judgements made by the Trustees in the preparation of the financial report, and
- whether the accounting policies are appropriate to the West Coast Community Trust circumstances, consistently applied and adequately disclosed.

We conducted our audit in accordance with New Zealand Auditing Standards. We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to obtain reasonable assurance that the financial report is free from material misstatements, whether caused by fraud or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial report.



Wilding Smith & Co has no interest in the West Coast Community Trust other than as auditor.

### **Unqualified Opinion**

We have obtained all the information and explanations we have required.

In our opinion

- proper accounting records have been kept by the West Coast Community Trust as far as appears from our examination of those records; and
- the financial report
  - complies with generally accepted accounting practice;
  - gives a true and fair view of the financial position of the West Coast Community Trust as at 31 March 2010 and the results of operations for the year ended on that date.

Our audit was completed on 6 August 2010 and our unqualified opinion is expressed as at that date.

A handwritten signature in blue ink, appearing to read 'Wilding Smith & Co', followed by a small triangle and a 'G'.

**Wilding Smith & Co**  
**Chartered Accountants**  
**Hokitika**

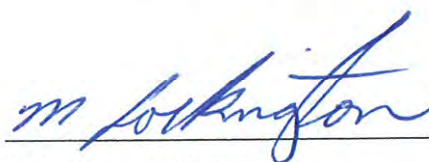
**West Coast Community Trust**  
**Statement of Financial Position**  
**as at 31 March 2010**

	2010	2009
	\$	\$
<b><u>Current Assets</u></b>		
Bank - ASB Cheque Account	2,848	6,582
Bank - ASB Call Account	56,496	21,355
Accrued Interest	6,266	27
Accounts Receivable	4,074	3,365
Loan – Combined Community Trust Database System	1,767	-
	71,451	31,329
<b><u>Investments</u></b>		
AMP Tracker Fund	-	215,546
AMP WINZ Fund	-	349,896
AMP Managed Funds	4,830,248	4,442,526
Bonds – Contact Energy	253,342	-
Bonds – ANZ/National Bank	252,021	-
	5,335,610	5,007,968
<b><u>Fixed Assets</u></b>		
Office Equipment	46	77
	5,407,107	5,039,374
<b><u>REPRESENTED BY</u></b>		
<b><u>Current Liabilities</u></b>		
Accounts Payable	2,055	3,307
	2,055	3,307
<b><u>Trust Funds</u></b>		
Trust Corpus	2,000,000	2,000,000
Capital Profits	1,000,000	1,000,000
Retained Earnings	2,405,052	2,036,067
	5,405,052	5,036,067
	5,407,107	5,039,374



D Straker – Chairperson

Dated: 5/8/2010



M Lockington - Trustee

Dated: 5/8/2010

NOTE: This Statement is to be read in conjunction with the accompanying Notes

**West Coast Community Trust**  
**Statement of Financial Performance**  
**for the Year Ended 31 March 2010**

	2010	2009
	\$	\$
<hr/>		
<b><u>GROSS REVENUES</u></b>		
Interest Received	33,049	2,080
AMP Managed Funds	509,448	182,205
<b><u>TOTAL REVENUE RECEIVED</u></b>	542,497	184,285
 <b><u>LESS EXPENDITURE</u></b>		
<b><u>ADMINISTRATION/OPERATING COSTS</u></b>		
Accountancy/Auditors Fees	9,894	9,962
Advertising	5,192	5,212
Catering/Hall Hire	1,314	1,753
Conference Expenses	2,541	1,808
Donations	1,000	-
General Expenses	1,584	1,428
Investment Advisory Fees	3,375	5,625
Membership Fees	563	563
Photocopier Lease	2,844	1,185
Printing, Postages & Stationery	1,415	1,735
Remuneration - Trustees	24,597	24,420
Secretarial	13,304	12,876
Travel	8,932	10,760
	76,555	77,327
 <b><u>FINANCIAL AND STANDING CHARGES</u></b>		
Bank Fees	46	49
Insurance	4,073	3,873
AMP Management Fees	22,383	22,491
	26,501	26,413
 <b><u>TOTAL CASH EXPENSES</u></b>	103,056	103,740
Depreciation	31	31
<b><u>TOTAL EXPENDITURE</u></b>	103,087	103,771
 <b><u>NET SURPLUS/(DEFICIT) FOR THE YEAR PRIOR TO DISTRIBUTIONS</u></b>	439,410	80,514
 <b><u>LESS DISTRIBUTIONS</u></b>		
Grants approved for year	70,425	83,420
 <b><u>NET SURPLUS/(DEFICIT) AFTER DISTRIBUTIONS</u></b>	368,985	(2,906)

NOTE: This Statement is to be read in conjunction with the accompanying Notes

**West Coast Community Trust**  
**Statement of Movements in Equity**  
**for the Year Ended 31 March 2010**

	2010 \$	2009 \$
<b>Trust Funds at Start of Period</b>	5,036,067	5,038,973
<b>Net Surplus/(Deficit) before Tax</b>	368,985	(2,906)
Trust Taxes Paid or Provided	-	-
<b>Net Surplus/(Deficit) after Tax</b>	368,985	(2,906)
<u><b>TRUST FUNDS AT END OF PERIOD</b></u>	<u>5,405,052</u>	<u>5,036,067</u>

NOTE: This Statement is to be read in conjunction with the accompanying Notes

**West Coast Community Trust**  
**Statement of Accounting Policies & Notes**  
**for the Year Ended 31 March 2010**

1. **FORMATION**

The West Coast Community Trust was formed on 30 May 1988 through the creation of a trust deed in compliance with the Trustee Banks Restructuring Act, 1988. The Trust's original capital of \$3m came from the proceeds of the sale of Westland Bank Ltd. These accounts have been prepared in accordance with the 1993 Financial Reporting Act. The Trust has not adopted International Financial Reporting Standards and qualifies for Differential Reporting as it is not an issuer, does not have the power to tax, levy or rate and is not large as defined in the Framework for Differential Reporting.

The Trust has applied all the differential reporting exemptions allowed with the exception of SSAP3 – Accounting for Depreciation.

2. **MEASUREMENT SYSTEM**

The measurement system adopted is that of historical cost.

3. **PARTICULAR ACCOUNTING POLICIES**

The particular accounting policies adopted in the statements which have a significant effect on the results and financial position disclosed are:

a) **Income Determination**

Interest Income has been accrued to balance date on a daily basis.

b) **Valuation of Assets**

i) **Investments**

Investments are stated at net realisable value.

ii) **Fixed Assets**

All fixed assets are recorded at cost less accumulated depreciation to date.

c) **Depreciation**

Depreciation has been charged on a straight line basis allocated over an estimated economic life of the assets. Depreciation has been calculated as follows:

<u>Asset</u>	<u>Cost</u>	<u>Depn</u> <u>to Date</u>	<u>Estimated</u> <u>Life</u>	<u>Opening</u> <u>Value</u>	<u>Additions</u>	<u>Depn</u>	<u>Accum</u> <u>Depn</u>	<u>Closing</u> <u>Book Value</u>
	\$	\$		\$		\$	\$	\$
Typewriter	2,019	2,019	5 years	-	-	-	2,019	-
Photocopier	2,756	2,756	5 years	-	-	-	2,756	-
Fax Machine	349	349	5 years	-	-	-	349	-
Filing Cabinet	325	248	10 years	77	-	31	279	46
Computer Software	300	300	3.3 years	-	-	-	300	-
	<u>5,749</u>	<u>5,672</u>		<u>77</u>	<u>-</u>	<u>31</u>	<u>5,703</u>	<u>46</u>



**West Coast Community Trust**  
**Statement of Accounting Policies & Notes**  
**for the Year Ended 31 March 2010**

d) **Goods and Services Tax**

The Trust is exempt from registration for Goods and Services Tax under Section 14 (b) of the Goods and Services Tax Act.

These Financial Statements have therefore been prepared on a GST inclusive basis.

4. **TAXATION**

From 1 April 2004 the trust is exempt from Income Tax under section CB4(1)(m) of the Income Tax Act 1994. As a result the only taxation the trust pays is in relation to imputation credits and withholding payments deducted from dividends and overseas earnings, which are not eligible to be refunded.

5. **CHANGES IN ACCOUNTING POLICIES**

There have been no changes in Accounting Policies.

6. **TRUST GOVERNANCE**

The Board of the Trust comprises nine Trustees appointed by the Minister of Finance for terms of four years. It is possible to serve for more than one term.

The Board establishes the Trust's objectives, strategies and the overall investment and donation policy framework. The Secretary has delegated authority for the day-to-day management of the trust.

**Trust Purpose**

The Trust's purpose is for the Trustees to be responsible for the investment of the Trust Fund and apply it for charitable, cultural, philanthropic, recreational and other purposes being beneficial to the community principally in the West Coast region.

**Conflicts of Interest**

It is recognised that Trustees may have a wide range of involvement with the community and the potential of conflicts of interest will arise from time to time. A Trustee who has any direct or indirect association with any organisation is required to disclose that interest to the Board and have it recorded in the minutes of the meeting. The Trustees have adopted a Code of Conduct. There were no breaches of this code during the financial year ended 31 March 2010. A Register of Interest is available for public inspection.

**West Coast Community Trust**  
**Statement of Accounting Policies & Notes**  
**for the Year Ended 31 March 2010**

**Trustee Attendance - Meetings**

Name of Trustee	Board Meetings		Honorary and Meeting Fees
	Held	Attended	
Peter Kerridge	2	2	4,750
Dennis Straker	4	4	3,645
John Sturgeon	4	4	2,350
Rowan Sullivan	4	4	2,350
Elizabeth Rock	4	4	2,350
Eunice Brown	4	4	2,350
Mark Lockington	4	4	2,350
Carol Keoghan	4	3	2,100
Anthony Sullivan	4	3	1,675
Mary Molloy	2	2	<u>675</u>

**Total remuneration paid in the year ended 31 March 2010** **\$24,595**

Rates of remuneration, including honoraria and meeting fees, are set by the Minister of Finance. The Trust has also insured all trustees against liability to other parties that may arise from their position as trustees, excluding liability for gross negligence or criminal actions.

**Appointment and Retirement**

Peter Kerridge Resigned on 30 September 2009 and Mary Molloy was Appointed on the same date.

7. **TRUST FUNDS**

Although the trust does not maintain an inflation reserve, it does seek to maintain the trust capital in real terms. The trust calculates that an amount of \$1,784,227 is required to be retained to stabilise the original \$3m fund from inflation. Our current retained earnings is \$2,405,052 which leaves \$620,825 as the growth of the trust in real terms.

**West Coast Community Trust**  
**Statement of Accounting Policies & Notes**  
**for the Year Ended 31 March 2010**

8. **INVESTMENTS**

The value of investments which are held in equities and fixed interest are subject to market fluctuations. The total investment portfolio is diversified in a way such that over time reductions in value in particular asset classes should be more than offset by increases in other classes. Investments are disclosed at market value at balance date and any gains (losses) arising from that treatment are shown under Revenue in the Statement of Financial Performance. No provision has been made for potential gains or losses that could occur due to future market fluctuations. The investment portfolio as at 31 March 2010 is diversified as follows:

	2010		2009	
	\$000	%	\$000	%
New Zealand Equities (Passive)	-	-	215	4.2
New Zealand Equities (Strategic)	344	6.5	-	-
New Zealand Fixed Interest	1,601	30.0	1,174	23.5
New Zealand Enhanced Yield	1,218	22.8	1,381	27.6
New Zealand Cash Fund	1,127	21.1	1,201	24.0
Global Equities	1,045	19.6	687	13.7
Global Equities (Passive)	-	-	350	7.0
<b>TOTAL</b>	<b>\$5,335</b>	<b>100.0</b>	<b>\$5,008</b>	<b>100.0</b>

9. **DISTRIBUTIONS**

Distributions made during the year	\$70,875.00
Less distributions returned/not banked during year	-450.00
Net Distributions made	<u>\$70,425.00</u>

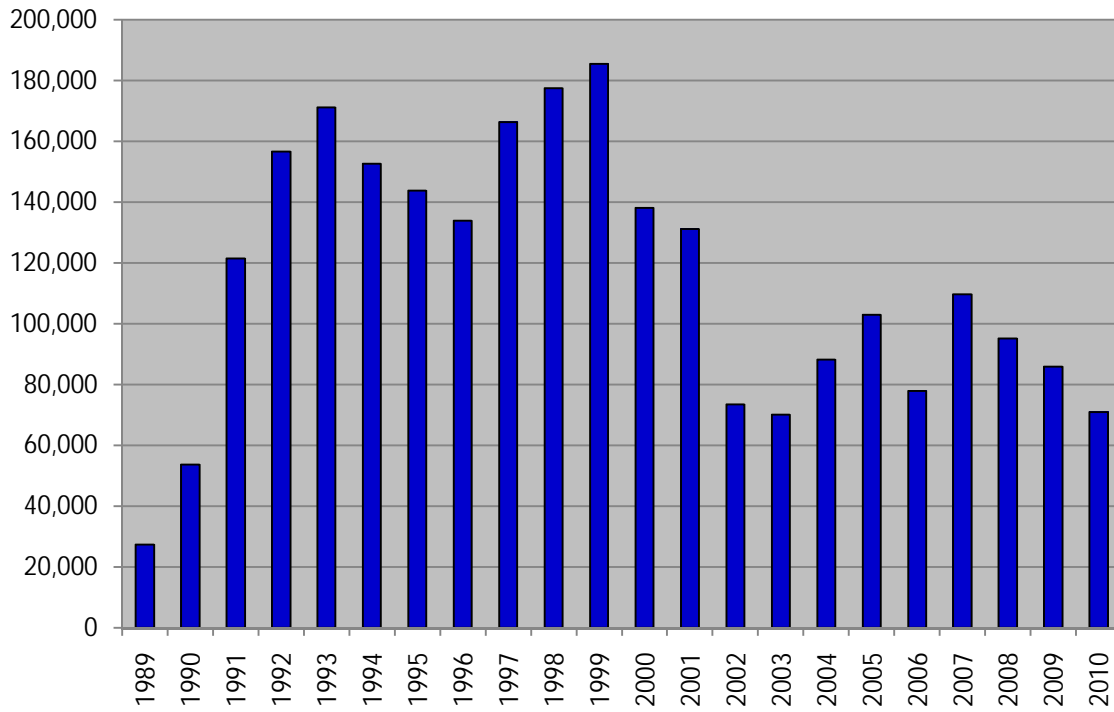
**West Coast Community Trust**  
**Schedule of Grants Approved 31 March 2010**

<b>NO.</b>	<b>ORGANISATION</b>	<b>GRANTED</b>
1	Blackball Playcentre	500.00
2	75th Airline Anniversary Haast	1,000.00
3	Barnardos New Zealand Incorporated (formerly Greymouth Early Learning Centre)	1,000.00
4	Blackball Swimming Club	700.00
5	C.A.C.T.U.S Westland	550.00
6	Cobden-Runanga Anglican Parish	1,000.00
7	Community Alternative Resources for the Elderly (C.A.R.E.)	1,000.00
8	Dare West Coast Incorporated	550.00
9	Enterprise Hokitika	750.00
10	Girl Guiding New Zealand Westland Trefoil Guild	650.00
11	Grey District Community Volunteer Helpers Inc. (T/A Family Focus Services)	750.00
12	Grey District Library	500.00
13	Grey District Waitangi Day Community Celebration	400.00
14	Grey District Wheelchair Van Organisation (Inc)	1,400.00
15	Grey District Young Persons Development Trust	350.00
16	Grey United Tennis Club Incorporated	450.00
17	Greymouth Churches Community Youth Project	900.00
18	Greymouth Municipal Band (Incorporated)	650.00
19	Greymouth S.P.C.A	1,300.00
20	Greymouth St John Area Committee - Greymouth Youth	700.00
21	Hari Hari RSA (War Memorial Rooms)	950.00
22	Hokitika Amateur Swimming Club	1,100.00
23	Hokitika Bowling Club Incorporated	800.00
24	Hokitika Community Patrol	650.00
25	Hokitika Sequence Dance Class	500.00
26	Homebuilders West Coast Trust	650.00
27	Kaniere Playcentre	450.00
28	Karamea Christmas In The Park	600.00
29	Kumara School	1,000.00
30	Life Education Trust - West Coast	1,800.00
31	Lifeline Christchurch	700.00
32	Makura Croquet Club (Inc).	750.00

<b>NO.</b>	<b>ORGANISATION</b>	<b>GRANTED</b>
33	Market Cross Community Group Incorporated (formerly RSA)	250.00
34	Multiple Sclerosis West Coast Society Inc.	600.00
35	Muscular Dystrophy Association of New Zealand Canterbury Branch (Neuromuscular Alliance)	1,000.00
36	New Zealand Council of Victim Support - Buller	1,500.00
37	New Zealand Council of Victim Support - Grey/Westland	1,500.00
38	Nuturing the Future Trust	1,100.00
39	NZ 75th Airline Anniversary Committee	500.00
40	Parents Incorporated (Attitude)	1,100.00
41	Paroa Tennis Club Incorporated	600.00
42	Post Polio Support Incorporated	500.00
43	Rape & Sexual Abuse Support (West Coast) Inc.	650.00
44	Ross Swimming Pool	1,000.00
45	South Westland Catholic Parish	1,000.00
46	St Marys Catholic Parish	15,000.00
47	St Marys Primary School	750.00
48	St Patricks Church Restoration Committee	450.00
49	The Care & Craft Centres of New Zealand Trust (Westport 52 Centre) <b>(Wpt District Grant)</b>	5,000.00
50	West Coast Art In The Park Inc. (formerly Art in the Park)	800.00
51	West Coast Gem & Mineral Club Incorporated	400.00
52	West Coast Hockey Association	650.00
53	West Coast Recovery Drop in Centre Trust	1,100.00
54	West Reap - Westland Rural Education Activities Programme Incorporated Society	450.00
55	Westland Citizens Advice Bureau	750.00
56	Westland District Brass Incorporated (formerly Hokitika Municipal Band Inc.)	500.00
57	Westland Rose Society Incorporated	900.00
58	Westland Toy Library	800.00
59	Westport Amateur Swimming Club Inc.	375.00
60	Westport Playcentre	900.00
61	Westport Yacht & Powerboat Club Inc.	700.00
62	Westurf Recreation Trust <b>(GM District Grant)</b>	5,000.00
	<b>Total Grants (62)</b>	<b>\$70,875.00</b>
	<b>Less Distributions Returned/Not Banked During Year</b>	<b>-450.00</b>
	<b>Net Approvals</b>	<b>\$70,425.00</b>



## Annual Donation History



## Distribution of Annual Donations 2010

